

How to Survive the Common CV

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Outline

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Background

- CIHR, NSERC and SSHRC led initiative
 - March 2012: New 3 year Tri-Council agreement committing to a common CV
- Allows researchers to maintain their CV data in a single, centralized Canadian repository
- Important system in the research funding application process
 - Over 105k users, 95k CVs submitted successfully

The Canadian Common CV

- A common CV for CIHR, NSERC, SSHRC and CFI (and many other funders)
- Intended to:
 - Reduce load on researchers
 - Improve application process
 - Improve peer review
 - Improve interactions with funding agencies
- Integrated with Grant Management System (GMS) pilot

Timelines

June 2012

- Launch of renewed application (all CIHR)

November 2012

- SSHRC IDG program launched

April 2013

- NSERC Template launched (DG/SAP NOI)

Spring 2013

- NSERC CRD portal launch

22 Funding Organizations currently supported, including Tri-Council and CFI, with full transition by 2015

How it works

- Enter all the data once, use it for any application
- Generic CV with all fields
- Funding Templates for specific programs
 - Business rule filters applied to only show required fields
- Average completion time ~40 hours

Only complete what you need for the program

TIPS

- Publications
 - can be imported through the PubMed repository (if applicable)
- Research Classification System (RCS)
 - On “User Profile” page
 - Add a record, click “find”, select a record, click “search”
 - Add precise description in Research Specialization Keywords section
 - A list of RCS terms is available under “[documentation](#)”
- Only complete what is required
 - Use the funding template for your program
 - Do **NOT** use the Generic CV

More Tips

- Help
 - Use the “?” button for instructions on any field
- You can type the words in a lookup field to increase search speed

Coming Soon

An update is on its way, including:

- no longer need to put in ‘subdivision’ for countries other than Canada or US in the contributions sections);
- improved search functions
- some auto fill sections
- a few more efficient searches

SUPPORT

- Support is available through the faculty Associate Dean Research office.
- Need to fill out personal information
- Support for more tedious processes is available

START NOW!

- Can take upwards of 80 hours to complete the CV, depending on experience

More Information

- NSERC instructions:

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/ccv-cvc_eng.asp

- NSERC FAQ

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/FAQ-FAQ/index_eng.asp

- SSHRC instructions:

<http://www.sshrc-crsh.gc.ca/funding-financement/forms-formulaires/instructions/ccv-eng.aspx>

Link to CCV

- <https://ccv-cvc.ca>